

**MILLSTONE TOWNSHIP  
PLANNING BOARD  
MEETING MNUTES  
JANUARY 8, 2014**

At 7:31p.m., Mitch Newman called the meeting to Order.

The Secretary read the Adequate Notice.

Salute to the Flag.

Attorney Steib swore in appointed Members as follows: Mayor Bob Kinsey, Class I Member, Committeewoman Nancy Grbelja, Class III Member, Manny Blanco, Class IV Member, and Jeff Ziner, Alternate I member.

Roll Call: Present: Blanco, Beck, Grbelja, Kinsey, Kocur, Pado, Ziner and Newman.  
Absent: Pepe and Kurzman

**Election of Officers:**

**Chairman** - Nominations for the Chairman were open. Mr. Pado made a Motion to nominate Mr. Newman as the Chairman and Committeewoman Grbelja offered a Second. Seeing no other nominations for Chairman, by unanimous vote, the nominations for Chairman were closed. Roll Call Vote: Pado, Grbelja, Kinsey, Blanco, Beck, Ziner and Kocur voted yes to nominate Mr. Newman.

Mr. Newman thanked the Board

**Vice-Chairman** - Nominations for Vice-Chairman were open. Committeewoman Grbelja made a Motion to nominate Mr. Pepe as the Vice-Chairman and Mr. Pado offered a Second. Seeing no other nominations for Vice-Chairman, by unanimous vote, the nominations for Vice-Chairman were closed. Roll Call Vote: Grbelja, Pado, Blanco, Kinsey, Beck, Ziner, Kocur and Newman voted yes to the nomination of Mr. Pepe.

Mr. Pepe was unable to attend the meeting this evening.

**Board Secretary** - Nominations for Secretary were open. Committeewoman Grbelja made a Motion to nominate Pam D'Andrea as Secretary and Mr. Beck offered a Second. Seeing no other nominations for Secretary, by unanimous vote, the nominations for Secretary were closed. Roll Call Vote: Grbelja, Beck, Kinsey, Blanco, Pado, Ziner, Kocur and Newman voted yes to the nomination.

Ms. D'Andrea thanked the Board.

The Board next considered nominations for its professionals. The Board has a fair and open bidding process.

Chairman Newman had reviewed the bids received as a result of the RFQ's sent out by the Township.

**Board Attorney** - Committeeman Grbelja made a Motion to nominate Michael B. Steib as Board Attorney and Mayor Kinsey offered a Second. Seeing no other nominations for Board Attorney by unanimous vote, the nominations for Attorney were closed. Roll Call Vote: Grbelja, Kinsey, Pado, Beck, Blanco, Ziner, Kocur and Newman voted yes to nominate Attorney Steib of Michael B. Steib, P.A.

Mr. Steib thanked the Board. Mr. Steib is in his 11th term serving the Board.

**Board Engineer** - Mr. Blanco made a Motion to nominate the Engineering firm of Leon S. Avakian, Inc. with Matt Shafai as the principal engineer for the Board Engineer and Mr. Ziner offered a Second. Seeing no other nominations for Board Engineer, by unanimous vote, the nominations for Board Engineer were closed. Roll Call Vote: Blanco, Ziner, Kinsey, Grbelja, Beck, Pado, Kocur and Newman voted yes to the nomination.

Mr. Shafai is not with us this evening since the Board had no new or pending applications on the Agenda. Mr. Shafai and his firm are in their 11th year serving the Board.

**Board Planner** - Mr. Blanco made a Motion to nominate the firm of Coppola and Coppola with Richard T. Coppola as the primary Planner to the Board and Mayor Kinsey offered a Second. Seeing no other nominations for Board Planner, the nominations for Board Planner were closed. Roll Call Vote: Blanco, Kinsey, Pado, Beck, Grbelja, Kocur and Newman voted yes to the nomination.

Mr. Coppola is not with us this evening since the Board had no new or pending applications on the Agenda. Mr. Coppola and his firm are in their 11th year serving the Board.

**Court Reporter** – Mr. Pado made a Motion to nominate Angela Buonantuono as the Board Court Reporter and Mr. Blanco offered a Second. There were no other nominations for Board Court Reporter. Roll Call Vote: Pado, Blanco, Beck, Kinsey, Grbelja, Ziner, Kocur and Newman voted yes to the nomination.

**Official Newspapers** - Mr. Ziner made a Motion to nominate the Asbury Park Press and The Messenger Press as the official Board Newspapers and Mr. Blanco offered a Second. Seeing no other nominations for official newspaper designations, by unanimous vote, the nominations were closed. Roll Call Vote: Ziner, Blanco, Pado, Kinsey, Grbelja, Beck, Kocur and Newman voted yes to the nominations.

**Regular Monthly Meeting Schedule** - The Board having reviewed the proposed monthly meeting schedule, Mayor Kinsey made a Motion to adopt the regular monthly meeting schedule and Mr. Blanco offered a second. Chairman Newman read the meeting dates into the record. Roll Call Vote: Kinsey, Blanco, Beck, Grbelja, Pado, Ziner, Kocur and Newman voted yes to adopt that Regular Monthly Meeting Schedule to be held on the following dates in 2014 and the first meeting date in 2015 beginning at 7:30 p.m. in the Municipal Meeting Room located at 215 Millstone Road, Millstone Township, New Jersey as follows:

January 8, 2014	August 13, 2014
February 12, 2014	September 10, 2014
March 12, 2014	October 8, 2014
April 9, 2014	November 12, 2014
May 14, 2014	December 10, 2014
June 11, 2014	January 14, 2015
July 9, 2014	

**APPROVAL OF MINUTES:** The Board having reviewed the Minutes of November 13, 2013 and only eligible members voting on the meeting minutes, Mr. Blanco made a Motion to approve the minutes and Mr. Beck offered a Second. Roll Call Vote: Blanco, Beck, Ziner, Kocur and Newman voted yes to adopt.

**PUBLIC COMMENT PORTION:** Chairman Newman opened the meeting to the public for any comments or question they may have at 7:45 p.m. Seeing no public comment, he closed that portion of the meeting at 7:45.

#### **OLD BUSINESS:**

**Perl Acres South Update:** As per Resolution Compliance, Attorney Kenneth Pape had provided a written update to the Board in letter dated December 12, 2013 to the Board., a copy of which was provided to the membership

Committeewoman Grbelja advised that she had met with Renee Jones to discuss what the Township's participation would be. Ms. Jones advised Committeewoman Grbelja that they are finalizing on putting their funding partners together. This should come to a conclusion shortly. Ms. Jones is very hopeful and positive that this will be completed by Spring of this year.

Seeing no further business, Chairman Newman Made a Motion to Adjourn, Mr. Blanco offered a Second and by unanimous vote, the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Pamela D'Andrea